Septic Abandonment Procedures

1. Facility/Homeowner/Septic Company must check with Borough or Township Building Department for any needed permits separate from Health Department permit.
2. Facility/Homeowner/Septic Company must complete NWBRHC permit application completely, including an As-Built Sketch with sewer line location (label all components).
3. Permit application must have a signature from Facility/Homeowner/Septic Company. Permit fee of $25.00 must be paid.
4. Facility/Homeowner/Septic Company must make an appointment with inspector (minimum 72-hour notice) for inspection.
5. Upon opening tank, inspector must be contacted to visually observe interior of tank prior to additional work being done. **Documentation picture(s) must be provided.**
6. Any waste must be properly disposed and a copy of the bill indicating proper disposal must be provided.
7. Tank must be filled with appropriate fill according to N.J.A.C. 7:9A Standards for Individual Subsurface Sewage Disposal Systems.
8. Upon filling tank, the inspector must visually observe the filled tank. **Documentation picture(s) must be provided.**
9. Upon receipt of all documentation and fees paid, a copy of the abandonment report will be provided to the Facility/Homeowner.

Questions? Please contact Northwest Bergen Regional Health Commission at 201-445-7217 or email info@nwbrhc.net.